**L&D SAMPLE ANALYSIS – CHAIN OF CUSTODY FORM**

**🗌** New client **🗌** Existing client **(skip Section 2)**

| ***SECTION 1 - CLIENT NAME*** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Client Name:** |  | | | | |
|  | | | | | |
| ***SECTION 2 - CLIENT DETAILS (skip if existing client)*** | | | | | |
| **Client Phone Number:** |  | | | | |
| **Invoicing Email:** |  | | | | |
|  |  | |  | |  |
| ***SECTION 3 - REPORT DETAILS*** | | | | | |
| **Client Ref/Site Address:** |  | | | | |
| **Sample Date:** |  | | | | |
| **No. of Samples:** |  | | | | |
| **Turnaround Required:**  *(fibre counts = same day)* | 3 Days 🗌 | 24 hr (weekday) 🗌 | | 24 hr (weekend) 🗌 | |
| **(standard)** | **(50% surcharge)** | | **(100% surcharge)** | |
| **Contact Name:** |  | | | | |
| **Report Contact Email:**  *(if different from above)* |  | | | | |

| ***L&D RECEIPT CONFIRMATION (for lab use only)*** | |
| --- | --- |
| **Date/Time Received:** |  |
| **Received by:** |  |
| **Notes:** |  |
| **Signature:** |  |
| **L&D Report Reference:** |  |

**\* PLEASE COMPLETE DETAILS OVERLEAF**

| ***SUPPLIED SAMPLE DETAILS*** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Client Sample Ref.** | **Analysis required (✓ box)** | | | | **Filter No.**  **(fibre count only)** | ***Lab Sample Ref***  ***(for lab use only)*** |
| Bulk ID | Soil / dust  (AS964) | WA Guidelines | Fibre count |
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